

The Blanchester Board of Education met in regular session on Monday, May 20, 2024 in the auxiliary cafeteria in the Blanchester Middle School at 957 Cherry Street, Blanchester, OH 45107

## **Meeting Called to Order**

### **Roll Call**

In attendance: John Panetta, Mike Williams, Kathy Gephart, and Chris Baker

Absent: Jeremy Kaehler

Superintendent Randy Dunlap and Interim Treasurer Alleyn Unversaw were in attendance along with the following who signed in for the meeting: Donna Gosney, Cathy Falgner, Patty Reed, Eric Lawson, Brandy Glancy, Jessica Bare, Shannon Bare, Bailie Bare, Kristin Unversaw, Raechel Purdon, Jennifer Chapin, Jeryl Weis, Zach Dawley, Jeri Earley, Carrie Mueller

## **Pledge of Allegiance**

### **Approval of Agenda**

Mr. Williams made the motion and Mrs. Gephart seconded. All present voted to approve the agenda as presented.

## **Approval of the Minutes from the April 15, 2024 Regular Board Meeting and the Minutes from the May 1, 2024 Special Board Meeting**

Mr. Williams made the motion and Mr. Baker seconded the motion to approve the minutes from the April 15, 2024 Regular Board Meeting and the May 1, 2024 Special Board Meeting. All present voted in favor of approving the minutes as presented.

## **Business of the Board**

Mr. Panetta made the motion and Mr. Williams seconded the motion to accept all items included under Business of the Board.

- Approve the contract with Warren County ESC for Special Education Services FY2025 in the amount of \$415,815.20
- Approve Highland District Hospital to complete all bus driver and transportation physicals as well as any drug and alcohol screenings for the 2024-2025 school year
- Approve the contract with Southern Ohio ESC for Payroll Services beginning July 1, 2024 at a rate of \$45.00 per hour plus mileage reimbursement.
- Approve the MVECA Service Agreement for FY2025
- Approve the Summer Learning Grant MOU FY2024
- Approve the contract with 4U School Solutions to provide treasurer services 8/1/2024 - 7/31/2025 whereas Alleyn Unversaw will be the acting treasurer.

- Approve the consumables for the 2024-2025 school year. (Appendix A)
- Approve the job descriptions that were presented at the April 15, 2024 board meeting.
- Approve the updated policy manual that was presented at the April 15, 2024 board meeting.
- Approve the contract for electric reimbursement from IMPA for the Putman solar field
- Approve the emergency HVAC Repairs for the Middle School in the amount of \$55,764.99
- Approve the restructuring of the food service program based on the recent food service audit to address the ongoing deficit spending in the program in order to work towards the “Breakeven” model as shared by the EPC.

All present voted to approve Business of the Board.

### **Business of the Treasurer**

Mr. Panetta made a motion and Mrs. Gephart seconded to approve the Business of the Treasurer as presented.

- Review Financial Report(s)
  - Cash Summary
  - Checks Written
  - Cash Flow Report
- Five-Year Forecast (Appendix B)
- Cash Balance Discussion
- Transfers
  - Transfer \$12,676.94 from Title II-A (590-9024) to Title I Schoolwide Transferability (572-9024)
  - Transfer \$1,000.00 from General Fund (001-0000) to Football (300-9525) to correct 4/19/2023 deposit for Golf Outing Fundraiser receipt number 65217.
- Close Peoples Bank Account ending in XXX87 as this account is no longer used
- Then and Now
  - Gordon Food Service March 2024 exceeded purchase order amount by \$3,222.70.
  - Richland County Juvenile Detention over \$3,000 and purchase order completed after invoice was received

All present voted to approve the Business of the Treasurer as presented.

### **Business of the Superintendent**

Mr. Baker made a motion and Mr. Williams seconded to approve the Business of the Superintendent.

**It is recommended that the following personnel be employed as listed, subject to maintaining appropriate Certification/Licensure. Salary will be based upon the adopted salary schedule and will reflect the appropriate steps for training and experience.**

- Certified Personnel
  - Resignations
    - Approve the resignation for Jeff Babb, 6th grade Social Studies Teacher, at the end of his current contract
  - Transfers
    - Approve the transfer of Sherry Simmerman from 4th Grade Intervention Specialist to 2nd Grade Intervention Specialist effective 2024-2025 school year
  - Contract Amendments

**It is recommended that the following contract amendments be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>CURRENT CONTRACT</b>	<b>NEW CONTRACT</b>
Julie Fortner	Masters	Masters +15
Michelle Kirkendall	Masters +15	Masters +30
Rachel Schnell Medley	Masters	Masters +15
Nicole Paulson	Teacher	Masters

- Certified Staffing
  - Approve a dock day for Todd Kish, May 6, 2024
  - Approve a dock day for Nicole Paulson, May 17, 2024

**It is recommended that the following supplemental contracts be approved for the 2023-2024 school year:**

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>PAYROLL</b>
Kristina White	Putman	RE Mentor	BEA Stipend

**It is recommended that the following supplementals be approved for the 2024 Putman Summer Learning Program at a cost of \$175.00 for a half day or \$350.00 for a full day for 15 days. This program is paid for with the Summer Create Grant.**

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>PAYROLL</b>
Mary Looney	Putman	Teacher Summer Learning	Timesheet
Tracy Shank	Putman	Teacher Summer Learning	Timesheet
Brittany Arhmann	Putman	Teacher Summer Learning	Timesheet
Kristina White	Putman	Teacher Summer Learning	Timesheet
Dericka Viars	Putman	Teacher Summer Learning	Timesheet
Julie Inabnitt	Putman	Teacher Summer Learning	Timesheet
Paula White	Putman	Teacher Summer Learning	Timesheet
Julia Strider	Putman	Teacher Summer Learning	Timesheet
Rachel Medley	Putman	Substitute Summer Learning	Timesheet
Krissy Laubernds	Putman	Substitute Summer Learning	Timesheet
Mary Roark	Putman	Substitute Summer Learning	Timesheet
Carly Page	Putman	Substitute Summer Learning	Timesheet
Kim Merritt	Putman	Substitute Summer Learning	Timesheet

It is recommended that the following supplementals be approved for the 2024 High School Summer School:

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>PAYROLL</b>
Kyle Hamilton	HS	Lead Teacher Summer Learning	Timesheet
Andy Hamm	HS	Substitute Teacher Summer Learning	Timesheet

It is recommended that the following contracts be approved for the 2024-2025 school year:

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>SCHEDULE/ STEP</b>
Emma Jones	Putman	1st Grade Teacher	T/ STEP 4
Emily Bogan	Putman	4th Grade Intervention Specialist	T/STEP 4
Katrina Dunseith	Putman	1st Grade Teacher	T/STEP 0

It is recommended that the following contract renewals be approved for the 2024-2025 school year:

<b>NAME</b>	<b>CONTRACT</b>	<b>SALARY SCHEDULE</b>	<b>STEP</b>
Melanie Bauman	1 year	MASTERS	11
Laureen Bingham	1 year	MASTERS +30	10
Madison Berger	1 year	TEACHER	1

<b>NAME</b>	<b>CONTRACT</b>	<b>SALARY SCHEDULE</b>	<b>STEP</b>
Nicole Paulson	1 year	MASTERS	10
Brittany Ahrmann (Runk)	1 year	MASTERS	4
Jessica Todd	1 year	TEACHER	11
Paula White	1 year	MASTERS +30	2
Gina Kramer	2 year	TEACHER +150	4
Leslie Abrams	5 year	MASTERS +30	25
Megan Coomer	5 year	TEACHER	10
Carrie (Mary) Mueller	5 year	MASTERS	14
Robert Reveal	5 year	TEACHER +150	14
Angelyn Buchanan	5 year	MASTERS	16
Andrew Freeman	5 year	TEACHER +15	10
Kyle Hamilton	1 year	MASTERS	10
Andrea Harpen	5 year	MASTERS +15	25
Todd Kish	1 year	TEACHER	12
Olga Maher	1 year	TEACHER	6
Bradon Pyle	5 year	MASTERS	11

<b>NAME</b>	<b>CONTRACT</b>	<b>SALARY SCHEDULE</b>	<b>STEP</b>
Isabella Woodyard	2 year	TEACHER	5
Shauna Woodyard	5 year	MASTERS	12
Craig Anderson	1 year	TEACHER +150	12
Lynn Bengston	1 year	MASTERS +15	12
Carrie Foreman	1 year	MASTERS +30	12
Josh Farson	1 year	TEACHER	2
Bryce Martin	1 year	MASTERS +15	11
Nicole Miller	1 year	TEACHER +15	3
Tonya Gehringer	2 year	MASTERS +15	7

- Supplemental Contracts

**It is recommended that the following supplemental contracts be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>
Angelyn Buchanan	MS	NJHS Advisor

- Classified Personnel
  - Classified Staffing
    - Approve 2 dock days for April Garrett, April 24th and 25th. She is driving the bus for two field trips and will be taking dock days for her kitchen position.
    - Approve a dock day for Marcie Quigley on May 17,2024 for her cafeteria position

- Resignations
- Contract Renewals

**It is recommended that the following contract renewals be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>CONTRACT</b>	<b>SALARY SCHEDULE</b>	<b>STEP</b>
Felicia Begley	2 year	Bus Driver	2
Angela Bishop	2 year	Bus Driver	14
Raechel Bishop	2 year	Bus Driver	4
Brandy Glancy	2 year	Custodian	6
Amanda Hamm	2 year	Bus Driver	15
Shelby Johnson	2 year	Custodian Shift 2	3
Kira Kidd	2 year	Bus Driver	6

- Supplemental Contracts

**It is recommended that the following supplemental contracts be approved for the 2024-2025 school year:**

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>STEP</b>
Justin Schmitz	HS	Varsity Football	3
Chris Herrington	HS	Assistant HS Football	3
Brandon Scott	HS	Assistant HS Football	3
Tanner Creager	MS	Football	3
Colt Conover	MS	Football	2

<b>NAME</b>	<b>BUILDING</b>	<b>POSITION</b>	<b>STEP</b>
Melissa Wallace	HS	Football Cheer	3
Cora Shattuck	MS	Football Cheer	3
Kyle Hamilton	HS	Varsity Girls Soccer	3
Aaron Lawson	HS	Varsity Boys Golf 2 yr contract	3
Matt Sexton	HS	Varsity Girls Tennis	3

**Volunteers (non-employees):**

- Tomas Oldham, Assistant HS Football, volunteer
- Jed Turpin, Assistant HS Football, volunteer
- Austin Knight, Assistant HS Football, volunteer
- Destiny Waldron, Assistant Cheer, volunteer
- Mike Sexton, Assistant Girls Tennis, volunteer
- Matt Kroger, Band/Percussion, volunteer
- Nathan Wood, Band/Woodwind, volunteer

All present voted to approve the Business of the Superintendent.

**Other**

- **Discussion Items**

- The next regular board meeting will be Wednesday, Jun 26, 2024

**Adjournment**

Mr. Panetta made the motion and Mr. Williams seconded the motion to adjourn. All present voted to adjourn the meeting at 7:40 pm.

---

Board President

---

Treasurer

## Appendix A

**Consumables**

1 message

Ryan Briggs &lt;briggsr@blan.org&gt;

Wed, May 8, 2024 at 4:03 PM

To: Randy Dunlap &lt;dunlapr@blan.org&gt;, Caryn McCarty &lt;mccartyc@blan.org&gt;, Alleyn Unversaw &lt;unversawa@blan.org&gt;

Mr. Dunlap,

Please see the following amount for consumables that I would like to have approved at the next school board meeting for the 24-25 school year.

## Consumables

5th grade - \$43.00

6th grade - \$24.00

7th grade - \$24.00

8th grade - \$24.00

## Art Fee

5th grade - \$4.00

6th grade - \$4.00

7th grade - \$7.00

8th grade - \$7.00

Thanks

Ryan Briggs

Blanchester Middle School Principal

Office Phone# 937-783-3642 ext. 3912

955 Cherry Street • Blanchester, Ohio 45107



Blanchester  
Local  
School  
District

Empower. Prepare. Inspire. Collaborate.

<b>Putman Consumables</b>	
	<b>Total Consumable Fee:</b>
<b>Kindergarten</b>	\$58.00
<b>1st</b>	\$62.00
<b>2nd</b>	\$66.00
<b>3rd</b>	\$68.00
<b>4th</b>	\$68.00

## 24-25 High School Student Fees (By Course)

The following fees will be charged to students for the courses they have enrolled. A breakdown of these fees has been provided in the spreadsheet for consumables.

## English Courses

- English 9 - \$12.00
- Honors English 9 - \$12.00
- English 10 - \$12.00
- Honors English 10 - \$12.00
- English 11 - \$22.00
- Genius Hour II - \$12.00
- CCP Comp I/II - \$2
- CCP American Literature - \$12.00
- YA Literature - \$27.00

## Science Courses

- Physical Science - \$15.00
- Biology - \$6.00
- Honors Biology - \$6.00
- Honors Chemistry - \$30.00
- Honors Chemistry II - \$30.00
- CCP Chemistry - \$30.00
- Physical Science II - \$5.00
- Anatomy & Physiology - \$42.00

## Math Courses

- Algebra 1 - \$13.00
- Geometry - \$15.00

## Art Courses

- Intro to Art - \$10.00
- Beginning 2D - \$10.00
- Advanced 2D - \$10.00
- Beginning 3D - \$16.00
- Advanced 3D - \$16.00
- Photo - \$12.00
- Yearbook - \$10.00

## Spanish

- Spanish I - \$3.00
- Spanish II - \$3.00
- Spanish III - \$3.00
- Spanish IV - \$3.00

**Music**

- Band - \$30.00

**Courses with no fee (\$0)**

- Algebra Lab
- Honors Algebra II
- Modeling and Reasoning
- Pre-Calculus
- Calculus
- Modern World History
- Honors Modern World History
- American History
- CCP American History
- American Government
- CCP American Government
- Financial Literacy
- College & Career
- History through Hollywood I/II
- Intro to PE
- Weightlifting
- Health
- Basketball Fundamentals
- PE II
- Chorus

Appendix B

**Blanchester Local School District**  
Five Year Forecast

Fiscal Year:	Actual	FORECASTED				
	2023	2024	2025	2026	2027	2028
<b>Revenue:</b>						
1.010 - General Property Tax (Real Estate)	3,175,719	3,771,017	4,282,367	4,234,182	4,405,971	4,524,162
1.020 - Public Utility Personal Property	773,780	941,272	1,001,332	1,029,400	1,066,827	1,104,254
1.030 - Income Tax	-	114,095	1,277,230	1,924,617	2,049,046	2,049,046
1.035 - Unrestricted Grants-in-Aid	10,965,367	10,903,978	10,808,485	10,858,988	10,940,564	10,943,439
1.040 - Restricted Grants-in-Aid	764,170	843,458	785,966	727,694	653,055	650,118
1.050 - State Share-Local Property Taxes	463,682	560,247	609,124	628,155	651,884	675,818
1.060 - All Other Operating Revenues	598,605	712,928	712,935	707,292	682,578	655,647
<b>1.070 - Total Revenue</b>	<b>16,741,323</b>	<b>17,846,995</b>	<b>19,482,438</b>	<b>20,110,329</b>	<b>20,449,925</b>	<b>20,602,484</b>
<b>Other Financing Sources:</b>						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	1,128,445	-	-	-	-	-
2.050 - Advances-In	1,582,351	-	-	-	-	-
2.060 - All Other Financing Sources	1,201	-	-	-	-	-
2.070 - Total Other Financing Sources	2,711,997	-	-	-	-	-
<b>2.080 - Total Rev &amp; Other Sources</b>	<b>19,453,320</b>	<b>17,846,995</b>	<b>19,482,438</b>	<b>20,110,329</b>	<b>20,449,925</b>	<b>20,602,484</b>
<b>Expenditures:</b>						
3.010 - Personnel Services	7,529,045	7,568,802	8,580,210	9,080,185	9,225,364	9,397,224
3.020 - Employee Benefits	4,731,518	3,978,994	4,762,453	5,050,135	5,294,880	5,597,933
3.030 - Purchased Services	2,444,461	3,141,280	3,258,643	3,580,528	3,732,113	3,738,582
3.040 - Supplies and Materials	452,943	459,099	574,774	565,748	576,941	588,356
3.050 - Capital Outlay	422,408	178,795	18,759	19,228	19,709	20,202
Intergovernmental & Debt Service	187,500	188,100	189,100	188,100	187,824	-
4.300 - Other Objects	210,430	255,342	261,948	268,761	275,790	283,041
<b>4.500 - Total Expenditures</b>	<b>15,978,305</b>	<b>15,770,412</b>	<b>17,645,888</b>	<b>18,752,686</b>	<b>19,312,620</b>	<b>19,625,337</b>
<b>Other Financing Uses</b>						
5.010 - Operating Transfers-Out	1,419,019	725,000	850,000	890,000	930,000	970,000
5.020 - Advances-Out	-	(0)	(0)	(0)	(0)	(0)
5.030 - All Other Financing Uses	-	-	-	-	-	-
5.040 - Total Other Financing Uses	1,419,019	725,000	850,000	890,000	930,000	970,000
<b>5.050 - Total Exp and Other Financing Uses</b>	<b>17,397,324</b>	<b>16,495,411</b>	<b>18,495,888</b>	<b>19,642,685</b>	<b>20,242,620</b>	<b>20,595,337</b>
<b>6.010 - Excess of Rev Over/(Under) Exp</b>	<b>2,055,996</b>	<b>1,351,584</b>	<b>986,550</b>	<b>467,644</b>	<b>207,305</b>	<b>7,147</b>
<b>7.010 - Cash Balance July 1 (No Levies)</b>	<b>2,112,379</b>	<b>4,168,375</b>	<b>5,519,959</b>	<b>6,506,509</b>	<b>6,974,153</b>	<b>7,181,458</b>
<b>7.020 - Cash Balance June 30 (No Levies)</b>	<b>4,168,375</b>	<b>5,519,959</b>	<b>6,506,509</b>	<b>6,974,153</b>	<b>7,181,458</b>	<b>7,188,604</b>
		Reservations				
8.010 - Estimated Encumbrances June 30	-	-	-	-	-	-
9.080 - Reservations Subtotal	-	-	-	-	-	-
<b>10.010 - Fund Bal June 30 for Cert of App</b>	<b>4,168,375</b>	<b>5,519,959</b>	<b>6,506,509</b>	<b>6,974,153</b>	<b>7,181,458</b>	<b>7,188,604</b>
<b>Rev from Replacement/Renewal Levies</b>						
11.010 & 11.020 - Renewal Levies	-	-	-	-	-	-
11.030 - Cumulative Balance of Levies	-	-	-	-	-	-
<b>12.010 - Fund Bal June 30 for Cert of Obligations</b>	<b>4,168,375</b>	<b>5,519,959</b>	<b>6,506,509</b>	<b>6,974,153</b>	<b>7,181,458</b>	<b>7,188,604</b>
<b>Revenue from New Levies</b>						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
<b>15.010 - Unreserved Fund Balance June 30</b>	<b>4,168,375</b>	<b>5,519,959</b>	<b>6,506,509</b>	<b>6,974,153</b>	<b>7,181,458</b>	<b>7,188,604</b>